

March 6, 2018

The Nassau County Planning and Zoning Board Westside Heritage Preservation Committee met in regular session this 6th day of March 2018 at 4:00 p.m. at the Commission Chambers, James S. Page Governmental Complex, Yulee, Florida. Committee members present were Jimmy Higginbotham, Bobby Franklin, Ronald Green, Linda Morris, and John Stack. Also present were Michael Mullin, County Attorney; and representing the Department of Planning and Economic Opportunity were Taco Pope, Director; Stephanie Kurtz, Planner I; Sue Ann Alleger, Planner II; and Adrienne Burke, Policy Planner.

Representing the Nassau County Economic Development Board were Laura DiBella, Executive Director; and Tanasha Parker, Intern; and representing Environmental Health Department was Michael Goodwin, Service Director. Also present were Wayne Arnold, as an observer; and Melissa Lucey, Recording Secretary.

Ms. Morris called the meeting to order at 4:08 p.m., noting that this is the inaugural meeting for the Westside Heritage Preservation Committee.

Mr. Pope began the discussion, advising that the first step is defining the formation and organization of the committee with the chair, the voting members, and the contributors to the group. He noted that in all planning projects that citizen's engagement should be a priority from the beginning, throughout the initiative and the conclusion before moving forward with mapping and data analysis. He advised that there would be a consensus as a committee and community to move forward with making decisions and drafting policy. Mr. Pope provided a brief introduction of the supporting staff of the Department of Planning and Economic Opportunity to help facilitate the committee, specifically the first phase of data analysis and mapping community engagement. The committee members discussed the committee organizational structure with the consensus to move through the citizen's engagement process as discussed prior with Mr. Pope.

Next, the committee discussed the election of the chairperson. Ms. Morris, Chairman of the Planning and Zoning Board, agreed that structure is important and for a committee member to take on the role as the chairperson. She opened the floor for nominations.

Regarding the election of the chair, it was moved by Bobby Franklin to nominate Jimmy Higginbotham as Chair of the Westside Heritage Preservation Committee. The motion was seconded by Ronald Green. There being no other nominations, the vote was unanimously carried. Jimmy Higginbotham accepted the nomination.

Next, the committee discussed the meeting schedule. Mr. Pope advised that it was his opinion that monthly meeting intervals would not be effective until the initial first step of the data analysis and citizen engagement has occurred for the first six (6) months. He noted that the initial kick off of the campaign would move slower based on it being more labor intensive and then monthly meetings would benefit as the design aspects and policy writing come into effect. Mr. Pope suggested meeting on the following

dates of May 1, July 3, September 4 and November 6, 2018 at 4:00 p.m. prior to the scheduled Planning and Zoning Board meetings held at 6:00 p.m. on those dates.

Mr. Mullin commented that there have been several mail flyers going around the county not in support of the Planning and Zoning Board, Board of County Commissioners and growth within the county. He expects to see attendance to have members of the community to provide their input and suggested holding a separate meeting at 6:00 p.m. for the community to attend. Mr. Pope advised the next meeting will be held on May 1, 2018 at 4:00 p.m., and will provide a calendar of future dates that the Commission Chambers will be available.

Next, the committee discussed short and long term goals of the committee. Mr. Pope requested that the committee send suggestions of contributors and people who may be integral components in the broader perspective for staff to reach out and engage with. He referred to a series of maps (Attachment 1). He explained that the first Regional Drivers Map shows the perspectives and the drivers that are outside of the county's control, including the job center in Duval County, and new corridors that are coming online within the next thirty years to draw a regional picture. The second mapping exhibit, Constraints and Opportunities Map displays where the industrial lands and wetlands constraints are located, and will help establishing lands that are suitable and not suitable for urbanization. Mr. Pope advised that staff has been assigned to work a development trends report for the Board of County Commissioners, Planning & Zoning Board and the committee in order to gather data analysis and to review over benchmarks of what other communities have done and place in a packet for review. He requested that the committee assist with helping staff with the historical context and identifying character areas. Mr. Pope stated that with the baseline consensus with the citizen's engagement to go out into the public, the farmer's market and town meetings once the data analysis is gathered in order to receive feedback and then setting the short and long terms goals. He noted that the goal is to create a quality of life for the citizens of Nassau County with a generational approach of the county being vested into the community and leaving it in better condition for the next generation.

There being no further business, the meeting adjourned at 4:46 p.m.

Attachment 1:



